

## **Clackamas Middle College Pathways to College Program**

### **Goals:**

- To provide students the opportunity to earn dual high school and college credits toward a high school diploma and a college degree or certificate
- To provide academic and social support services to help students succeed in college courses
- To expand course offerings for CMC students
- To increase college readiness, and postsecondary success
- To reduce barriers to college access through systematic support and guidance

### **Description/Structure of Program**

The CMC Pathways to College program consists of three cohorts of students who complete three consecutive terms of college courses with CCC instructors at the CCC Harmony campus. Pathways to College students interested in pursuing a transfer degree will complete courses foundational to four-year college and/or university transfer degrees. Pathways to College students interested in pursuing a career/technical degree will complete courses foundational to two-year college associate degrees or certificate programs.

All Pathways to College courses consist of only CMC students and are taught by instructors that work collaboratively with CMC staff to ensure student success as they prepare to transition to the College Extended Options (CEO) program.

All Pathways to College course tuition and fees as well as books are covered by CMC. Students in the Pathways to College program may also have high school classes at CMC as they work toward the completion of their diploma requirements.

The CMC Pathways to College counselor works closely with each student to track their success, update and maintain their educational plan, provide academic, career and socio/emotional support as well as teach their Friday course: College Transition Support. These courses focus on key transitional knowledge and skills to supply each student with all the tools necessary to achieve success as a full-time college student.

### **Eligibility**

#### *College Readiness Seminar*

The role of the College Readiness Seminar (CRS) course is to prepare students to enroll and succeed, without remediation, in college courses in CMC's Pathways to College at the Clackamas Community College Harmony Campus. In addition, the CRS course focuses on college and career readiness by developing independent learner traits, building skills in the areas of time management, organization, persistence, and engagement. CRS advisors educate and

assess college readiness in each student and work with them to prepare them for the Pathways to College Program. Each CRS advisor takes into account the following as well:

- **College Ready**
  - Upon review/conference with the advisor, eligible students will receive a score of 3 or 4 in all indicator areas on the College Readiness Rubric showing the student is demonstrating independent learning skills in CRS. A score of 1 or 2 in any area indicates independent learning hasn't been reached yet and signifies that continued growth is needed to achieve college readiness.
  - A minimum of two consecutive terms will be reviewed to determine college readiness.
- **Grades**
  - A grade of a "D" or "F" in any class indicates independent learning hasn't been reached yet, and there is a need for growth.
  - Students need to be on track to graduate to be considered for the Pathways to College Program.
- **Engagement**
  - A student is not eligible for nomination if he/she doesn't engage in synchronous or asynchronous learning for 6 or more days (3 or more in CRS) per term.
  - Extenuating circumstances will be taken into consideration (i.e. illness, loss, etc).
  - When possible, students looking to get into CMC's College Programs should do all Synchronous and Asynchronous Learning Activities in a timely manner, as they may play a part in the nomination/selection process. (For example, a student with B's in all classes who doesn't complete or turn in all synchronous or asynchronous learning activities in a timely manner, may not get selected over someone who has B's in classes, but turns in everything in a timely manner.)

*\* The Pathways to College Program requires the Clackamas Middle College staff to take a myriad of factors into consideration when selecting eligible candidates. Each advisor reserves the right to nominate students who meet the aforementioned criteria.*

## **Selection Timeline and Process**

During College Readiness Seminar, advisors will review eligibility criteria and the selection process. On College Readiness Symposium days, advisors will review and set goals with students regarding progress toward eligibility for the Pathways to College Program during one-on-one student conferences. The procedures will inform students and their families about the Pathways to College: rationale/philosophy, goals, description/structure, eligibility of students, and the selection timeline and process.

## **Student Role**

- In CRS, using the college readiness rubrics, students will self-assess their progress toward independent learning throughout the term
- Complete college readiness rubric and one-to-one conference with advisor during designated conference time to review and set goals around eligibility using the College Readiness Rubric and Goal Setting forms
- Receive a *Request for Nomination to Pathways to College* form from your advisor (around midterm)
- Turn in your **completed** *Request for Nomination to Pathways to College* to your advisor by the due date for that term (Fall - Nov. 18th, Winter - Feb. 24th, Spring - May 26th)
- If selected, attend the Pathways to College Program Orientation at CCC Harmony Campus (Winter - Dec. 11th, 2020, Spring - Mar. 12th, 2021, Fall - Sept. 17th, 2021)

## **Parent Role**

- Review with your son/daughter, the Pathways to College Program procedures
- Review your son/daughter's *Request for Nomination to Pathways to College* form
- Answer the question on the *Request for Nomination to Pathways to College* form
- Sign the form acknowledging your understanding of the process
- List any questions/concerns if necessary
- If son/daughter is selected, attend the Pathways to College Program Orientation

## **Advisor Role**

- Review completed College Readiness Rubric during one-to-one conference with student to review and set goals around eligibility using the College Readiness Rubric and Goal Setting forms
- Distribute *Request for Nomination to Pathways to College* form to interested students during advisory/CRS (around midterm)
- Collect completed *Request for Nomination to Pathways to College* forms from interested students by the due date for that term (Fall - Nov. 18th, Winter - Feb. 24th, Spring - May 26th)
- Review completed *Request for Nomination to Pathways to College* forms, complete *College Readiness Rubrics* and determine nominations

- Place names of students receiving a nomination on the *PTC Program Selection Matrix*. If a student does not receive a nomination, list concerns and reasons on the nomination form and return to the student prior to the selection meeting.
- Attend a selection meeting. Take notes in the space provided on the *Request for Nomination to Pathways to College* form for each student on why the student was or was not selected this term. After school-wide Pathways to College selection announcement, debrief feedback with student during designated one-to-one conference time for the term
- Head secretary to send letter home to parents of all students who are nominated and selected to the Pathways to College Program

#### **Teacher Role**

- Support all students working toward college readiness by providing constructive feedback and positive reinforcement in the classroom
- Prior to midterms, provide feedback to advisors during staff meeting regarding current college readiness skills of interested students
- Prior to the selection meeting, list grade (letter/number), credits of class, and whether you recommend selecting the nominee from your class into the Pathways to College Program along with feedback for advisors to communicate to nominees.

#### **Counselor Role**

- Update selection matrix regarding previous term success for students with a majority of committee support

#### **CMC Selection Committee Role**

The committee is made up of CMC teachers and support staff. The committee reviews student data (Educational documents, The College Readiness Rubric, current grades, grade history, engagement, diploma completion, etc) and selections are made based on established criteria.

**NOTE:** To maximize the success for students in CMC's college programs, students selected into the Pathways to College Program will require students to meet more than the minimum requirements. Students meeting the minimum requirements may not be selected.